

**Time Allowed:45 minutes**

**Maximum Marks:20**

Q.1 Choose the correct answer:

$(\frac{1}{2} \times 4 = 2)$

- a) My brother Akash \_\_\_\_\_ in a factory. (works/work)
- b) John Milton \_\_\_\_\_ my favourite writer. (is/are)
- c) How \_\_\_\_\_ books are lying on the shelf. (much/many)
- d) I \_\_\_\_\_ playing football. (like/likes)

Q.2 Fill in the blanks:

$(\frac{1}{2} \times 4 = 2)$

- a) The BIOS is stored in the \_\_\_\_\_.
- b) \_\_\_\_\_ bar is a horizontal bar located at the top of the window and shows the path of the current window.
- c) The \_\_\_\_\_ course helps users to test the touch typing skills.
- d) The maximum range of LAN can be \_\_\_\_\_ km.

Q.3 Application based questions:

**(1x4=4)**

- a) A person wants to try the Rapid Typing Software. Which level will you recommend?
- b) Manas has a firm with offices in India, South Africa, UK and USA. His firm has 4000 employees. What sort of computer network should be set up for his company?
- c) Name the type of software that can be used for publication of a brochure or a newsletter.
- d) A new user wants to delete a lesson using the Lesson Editor. What feature should he use?

Q.4 Answer the following in one word or a sentence:

**(1x2=2)**

- a) Name the third level of the Rapid Typing Software.
- b) Name the computer system, which can access a remote service from a server using a network

Q.5 What is hibernate?

**(2)**

Q.6 What information is displayed in the Table Analysis?

**(2)**

Q.7 Briefly explains the application of computers in the field of banking and library.

**(3)**

Q.8 What is the use of the virtual keyboard in the Rapid Typing Software?

**(3)**